

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REORGANIZATION/REGULAR MEETING/PUBLIC HEARING 2018-2019 BUDGET
May 7, 2018
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:03 p.m. in Room D-111 at the J.P. Case Middle School.

Members Present

Jessica Abbott
Sandra Borucki*
Dennis Copeland**
Laurie Markowski

Susan Mitcheltree
Christopher Walker
Tim Bart

Members Absent

Marianne Kenny
Anna Fallon

*public meeting only
**arrived 6:47 p.m.

On the motion of Ms. Markowski, seconded by Ms. Abbott, the meeting was adjourned, unanimously viva voce, at 6:08 p.m. to executive session in Room D111.

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Student Matter
Superintendent Search/Personnel

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

The Board returned to public session at 7:06 p.m. in Room B-132.

BOARD RECOGNITIONS

Mr. Bart presented the following Board Recognitions:

The Flemington-Raritan Board of Education recognized J.P. Case Middle School 8th-grader Makaela Kessie. Makaela has been named a recipient of a Paul Robeson Youth Award from the Paul Robeson Institute for Ethics, Leadership and Social Justice at Raritan Valley College this year. Makaela was nominated by J.P. Case School Counselor Colette Baills for her excellence in academics, the arts, and her service to J.P. Case Middle School. Makaela is a peer leader, a member of 8th-grade SPARK (Students Promoting Acceptance, Respect and Kindness), a member of Tigerettes and participated in both the fall drama production and the spring musical. We congratulated, Makaela.

The Flemington-Raritan Board of Education was proud to announce that Ms. Laurie Markowski has served as a member of the Flemington-Raritan School Board for 15 years. The Board acknowledged and thanked Ms. Markowski for her countless hours of volunteer service and valuable contributions to the Board of Education, the District, the students, staff and families and to the community. Ms. Markowski thanked everyone and is proud of the community and stated, "it has been a privilege to serve on the Board."

The Board took a brief recess at 7:12 p.m. and returned to public session at 7:18 p.m.

SUPERINTENDENTS REPORT

Dr. Ruberto and Ms. Voorhees presented the 2018-2019 Budget Presentation, as attached. Dr. Ruberto shared Teacher Appreciation Week is May 7th. She shared why teachers are special and she thanked them. She stated the strength of schools are teachers and administrators. Dr. Ruberto noted Nurse Appreciation Day is May 9th and shared her appreciation for our nurses and noted that they are very important. She stated PARCC's paper assessment is complete and the online test began today, May 7th.

Dr. Ruberto noted she sent parents information on the need for PTO volunteers. Mr. Bart shared there is a shortage of volunteers and also asked for help. Dr. Ruberto noted she had lunch on April 25th with 6 graders and April 27th with 8th graders. She noted spring concerts started last week. She thanked the PTO's, Mr. Bland and Mr. Ruberto for bagels for the May 25th Professional Day. She spoke regarding the Power OFF Flyer which promotes 2 hours of quiet time every weekend. Dr. Ruberto shared the Superintendent for the Day Flyer which will be for a 6th grader and an 8th grader. The winners will lead the district on June 6th. Dr. Ruberto addressed a concern regarding how a parent can get help or address a concern. She reiterated the need for parents to first reach out to their teachers and administrators. She stated the 2018-2019 Kindergarten class is estimated to be 285 students as of May 7, 2018, in 2017-2018 Flemington-Raritan School District opened with 307 students. She shared enrollment statistics and noted several developments being completed. She commended Ms. Benz in the Business Office for updates on the developments. Dr. Ruberto noted the Staff Appreciation card was done by Joraida Guerrero Rincon, Grade 6, Reading-Fleming Intermediate School.

Mr. Bart thanked Dr. Ruberto and noted her for: leadership, integrity, respect, results, intelligence, the Climate Survey, the Strategic Plan and the Substitute Fair. He noted there will be a reception for Dr. Ruberto on May 29th at 6:30 p.m.

Mr. Bart gave an update on the Superintendent Search. He thanked everyone in the survey process and the Board for their long hours and commitment. He noted the Board did select a candidate. He noted the contract negotiations are underway. He shared on May 23rd the New Superintendent will visit the Flemington-Raritan School District. Mr. Bart noted the candidate will be Board approved on May 29th. He thanked the Board again.

On the motion of Ms. Mitcheltree, seconded by Ms. Abbott, minutes of the Executive Session on April 14, 2018* were approved viva voce.

***Ms. Borucki abstained.**

On the motion of Ms. Abbott, seconded by Mr. Walker, minutes of the Regular Meeting on April 14, 2018* were approved viva voce.

***Ms. Borucki abstained.**

On the motion of Ms. Abbott, seconded by Ms. Mitcheltree, minutes of the Executive Session on April 17, 2018* were approved viva voce.

***Ms. Borucki abstained.**

On the motion of Ms. Abbott, seconded by Mr. Walker, minutes of the Regular Meeting on April 17, 2018* were approved viva voce.

***Ms. Borucki abstained.**

On the motion of Ms. Abbott, seconded by Ms. Markowski, minutes of the Executive Session on April 19, 2018* were approved viva voce.

***Ms. Borucki abstained.**

On the motion of Ms. Mitcheltree, seconded by Mr. Walker, minutes of the Regular Meeting on April 19, 2018* were approved viva voce.

***Ms. Borucki abstained.**

On the motion of Ms. Borucki, seconded by Ms. Markowski, minutes of the Executive Session (5:04 p.m.) on April 23, 2018 were approved viva voce.

On the motion of Mr. Walker, seconded by Ms. Mitcheltree, minutes of the Executive Session (9:38 p.m.) on April 23, 2018* were approved viva voce.

***Ms. Borucki abstained.**

On the motion of Ms. Borucki, seconded by Ms. Abbott, amended minutes of the Regular Meeting on April 23, 2018 were approved viva voce.

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Kathleen Barbee, nurse at FAD, asked about Dr. Raleigh. Ms. Voorhees noted Dr. Raleigh is leaving, however, we will stay with Hunterdon Primary.

Elana Korn, Raritan Township, thanked the teachers and nurses for their work. She thanked the Board for any and all security measures. She acknowledged Mr. Bland's work and Dr. Ruberto's directness. She wished everyone a Happy Mother's Day. She reiterated the Mission Statement and noted kindness and respect are very important. She is concerned with the approval to re-appoint Comegno Law Firm. She noted, "as you said yourself Dr. Ruberto", the district was non-compliant when you got here. Dr. Ruberto stated that was not Mr. Comegno. Ms. Korn stated people should have been looking to him for advice. Dr. Ruberto stated they did not. Ms. Korn noted, he is the districts school lawyer and he should have known the district was non-compliant. Ms. Korn stated Mr. Comegno is not a man who emulates the qualities of kindness and respect. He has been disrespectful to parents in this room and rude to Board Members. If we are to reaffirm, she wants to know if there is a way out, a termination clause. She is concerned with Mr. Comegno's service to the district.

DISTRICT REORGANIZATION

All District Reorganization items were approved under one motion made by Dr. Copeland, seconded by Ms. Abbott.

1. Approval was given to designate the following banking institution as a depository for investment of school district funds by the Business Administrator/Board Secretary for the 2018-2019 school year:

State of New Jersey Cash Management Fund

2. Approval was given to authorize the Board President to sign all legal documents, payrolls and warrants, and the Board Vice President to sign the same when the President is not available for the 2018-2019 school year.
3. Approval was given to authorize payment of bills between Board meetings for the 2018-2019 school year.
4. Approval was given to adopt the attached Chart of Accounts for the 2018-2019 school year.
5. Approval was given to designate the Hunterdon County Democrat & the Courier News as the official newspapers for the district for the 2018-2019 school year.
6. Approval was given to adopt the existing courses of study, course guides, curriculum and textbooks of the Flemington-Raritan Regional Board of Education. Whenever new course guides are developed or existing guides revised, they shall be presented to the Board for review and approval.
7. Approval was given to adopt the existing by-laws and policies of the Flemington-Raritan Regional Board of Education established for its own operation and the operation of the school district, including the administrative regulations developed to implement policies, be adopted for the life of the 2018-2019 Board of Education.
8. Approval was given to reaffirm that in accordance with Board Policy 2360 the district is in compliance with the Children's Internet Protection Act.
9. Approval was given to designate Investors Bank, N. A. as official depository for school funds for the 2018-2019 school year.
10. Approval was given to authorize the attached list of employees to have signature authority for the 2018-2019 school year.

11. Approval was given to appoint Stephanie Voorhees as Attendance Officer for the 2018-2019 school year.
12. Approval was given to appoint James Shumate as Safety and Health Designee for the 2018-2019 school year.
13. Approval was given to appoint Stephanie Voorhees as Board Secretary and Kim Parisi as Alternate Board Secretary for the 2018-2019 school year.
14. Approval was given to appoint Stephanie Voorhees as Public Agency Compliance Officer for the 2018-2019 school year.
15. Approval was given to appoint Stephanie Voorhees as the Purchasing Agent for the 2018-2019 school year.
16. Approval was given to appoint Stephanie Voorhees as Custodian of Records for the 2018-2019 school year.
17. Approval was given to designate Stephanie Voorhees, as District School Safety Specialist for the 2018-2019 school year.
18. Approval was given to appoint Mark Masessa as Affirmative Action Officer for the 2018-2019 school year.
19. Approval was given to appoint Stephanie Voorhees as Section 504 Facilities Coordinator for the 2018-2019 school year.
20. Approval was given to appoint Kathleen Giordanella as Section 504 Program Coordinator for the 2018-2019 school year.
21. Approval was given to appoint James Shumate as Asbestos Hazard Emergency Response Act Coordinator (AHERA) for the 2018-2019 school year.
22. Approval was given to appoint James Shumate as the Integrated Pest Management Coordinator for the 2018-2019 school year.
23. Approval was given to appoint James Shumate as the Indoor Air Quality Designee for the 2018-2019 school year.
24. Approval was given to appoint the Superintendent of Schools as the representative to the Hunterdon County ESC Board for the 2018-2019 school year.
25. Approval was given to appoint Kristen Wolff as the Chemical Hygiene Officer for the 2018-2019 school year.
26. Approval was given to renew the contract with Assure Shred for the 2018-2019 school year.
27. Approval was given to endorse the Bollinger Insurance Co. for the Voluntary Student Accident Insurance Program for the 2018-2019 school year. Premiums paid by parents.
28. Approval was given to appoint Brown & Brown Benefit Advisors, Inc., as the Board's Broker-of-Record for our Horizon group medical, prescription drug, and dental insurance programs. Brown & Brown Benefit Advisors, Inc. is authorized to act on behalf of the Board in all matters related to these programs. Brown & Brown Benefit Advisors, Inc.'s responsibilities will include, but are not limited to, negotiating annual renewal rates, marketing our group insurance programs, and aiding our staff in the resolution of billing, enrollment, and claim problems for the 2018-2019 school year, as outlined on the attached resolution. Brown & Brown Benefit Advisors, Inc. is authorized to receive commission payment from Horizon, percentages for which are included in Horizon's proposed rates.
29. Approval was given to appoint CBIZ Insurance Agency as the Risk Management Consultant for the 2018-2019 school year, as outlined on the attached resolution.
30. Approval was given to contract with Children's Therapy Services, Inc. to provide physical therapy services effective July 1, 2018 through June 30, 2019 at the hourly rate of \$93.00 for a maximum of 35 hours per week.
31. Approval was given to appoint Comegno Law Group, P.C. as the Attorney of Record for the 2018-2019 school year, as outlined on the attached resolution.*

***Ms. Borucki, Ms. Mitcheltree & Mr. Walker voted no.**

- 32. Approval was given to appoint DIGroup Architecture, LLC as the Architect of Record for the 2018-2019 school year, as outlined on the attached resolution.
- 33. Approval was given to appoint DLB Associates consulting engineers as the Engineer of Record for the 2018-2019 school year, as outlined on the attached resolution.
- 34. Approval was given to contract with Duff & Phelps, LLC to conduct an annual district-wide inventory service at an amount not to exceed \$11,250 for the 2018-2019 school year.
- 35. Approval was given for the Flemington-Raritan Regional School District to be part of the Cooperative Pricing System for the 2018-2019 school year, at no cost to the district:

Educational Services Commission
Hunterdon County
Educational Services Commission of New Jersey (formerly Middlesex County)
Somerset County

- 36. Approval was given to renew Genesis Educational Services, Inc., to serve as the district’s student information system at an amount not to exceed \$52,045 for the 2018-2019 school year.
- 37. Approval was given to appoint Hunterdon Lock & Safe, Inc. to provide locksmith services for the 2018-2019 school year.
- 38. Approval was given to contract with Hunterdon Primary Care, P. C. as the School Medical Inspector for the 2018-2019 school year.
- 39. Approval was given to renew Maschio’s’ Food Services Inc. contract as the district’s food service provider for the 2018-2019 school year at a management fee of \$33,705 and a guaranteed minimum food service profit of \$50,000.
- 40. Approval was given to appoint Phoenix Advisors, LLC as Financial Advisor for the 2018-2019 school year, as outlined on the attached resolution.
- 41. Approval was given to appoint R.K. Occupational and Environmental Analysis, Inc. for the 2018-2019 school year, as outlined on the attached resolution.
- 42. Approval was given to appoint SAIF as the Risk Management Fund for the 2018-2019 school year.
- 43. Approval was given to contract with Siemens Technology to provide goods and services for their support and maintenance of proprietary computer hardware and software for the 2018-2019 school year.
- 44. Approval was given to contract with Sonitrol Security Systems of Central New Jersey, Inc. to provide goods and services for their support and maintenance of proprietary computer hardware and software for the 2018-2019 school year.
- 45. Approval was given to appoint Strauss Esmay Associates, Inc. as Board Policy Service for the 2018-2019 school year at a fee of \$4,635.
- 46. Approval was given to appoint Suplee, Clooney & Company as public school accountant for the 2018-2019 school year, as outlined on the attached resolution.
- 47. Approval was given to contract with Therapeutic Intervention Services, Inc. to provide occupational therapy services effective July 1, 2018 through June 30, 2019 at the hourly rates of \$91.50 for school-based services and \$105.00 per visit for home-based services. The fee for student evaluations will be \$375.00.
- 48. Approval was given to contract with West Interactive Services Corporation as the district’s automated school messaging service at an amount not to exceed \$6,150 for the 2018-2019 school year.

49. Approval was given to establish the following petty cash accounts for the 2018-2019 school year:

- Barley Sheaf School – Principal - \$150/month
- Robert Hunter School – Principal - \$150/month
- Francis Desmares School – Principal - \$150/month
- Copper Hill School – Principal - \$150/month
- J.P. Case Middle School – Principal \$150/month
- Reading-Fleming Intermediate School – Principal - \$150/month
- Special Services – Director - \$150/month
- Board Office – Business Administrator - \$150/month
- Board Office - Curriculum & Instruction – Assistant Superintendent - \$150/month
- Board Office - Personnel - Superintendent - \$150/month

Aye: Ms. Abbott Ms. Mitcheltree **Nay: Ms. Borucki-#31** **Abstain: 0**
 Ms. Borucki Mr. Walker **Ms. Mitcheltree-#31**
 Dr. Copeland Mr. Bart **Mr. Walker-#31**
 Ms. Markowski

PERSONNEL

The next meeting will be May 24, 2018.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Ms. Markowski, seconded by Ms. Abbott.

Certified Staff – Appointments, Resignations and Leaves of Absence

1. Approval was given to accept the resignations of the following staff members for the 2017-2018 school year, as follows:*

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Ingram	Meghan	BS	Grade 3	Resignation	June 30, 2018
2.	Johnson	Brittney	SS	Behavior Specialist	Resignation	June 30, 2018
3.	Malave	Madison	RFIS	Grade 5	Resignation	June 30, 2018
4.	Matulay	Karen	RH	Resource Room	Retirement	June 30, 2018
5.	Mazzetta	Kay	CH	Speech Pathologist	Retirement	June 30, 2018
6.	Raval	Jineta	JPC	Grade 7 Language Arts	Resignation	June 30, 2018
7.	Rohrbach	Lauryn	JPC	Resource Center	Resignation	June 30, 2018

***Mr. Walker abstained.**

2. Approval was given for the attached Sidebar agreement with the Flemington-Raritan Education Association and Flemington-Raritan School District, as attached.

3. Approval was given to extend the leave of absence for the following staff members:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
							*Extended Dates
1.	Clark	Barbara	RH	Grade 2	Medical	Disability	March 26, 2018-May 4, 2018
							March 26, 2018-June 30, 2018
2.	Goodfellow	Ellen	CH	Guidance Counselor	Medical	Disability	April 6, 2018-April 20, 2018
							April 6, 2018-April 26, 2018
							*April 6, 2018-May 17, 2018

4. Approval was given for the following staff member to take a leave of absence as follows:*

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Shames	Susan	FAD	Kindergarten	Medical	Disability	May 14, 2018-June 1, 2018

***Mr. Walker abstained.**

5. Approval was given to employ the following certified staff members for the 2018-2019 school year, as per the attached appendices.*

Item	Staff	Appendix
1.*	Tenured Administrators	B
2.*	Non-Tenured Administrators	C
3.*	Tenured Certificated Staff	D
4.*	Non-Tenured Certificated Staff	E

***Ms. Borucki abstained Item 1, 2 & 3 (#265). Mr. Walker abstained Item 3 & 4.**

6. Approval was given to employ the following leave replacement for the 2018-2019 school year, as follows:*

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary	Certification/College
1.	Giarratano	Anthony	RFIS	12-month Vice Principal/Kathryn Lemerich	July 1, 2018 – July 31, 2018	*\$77,083.33 (prorated)	Principal (Provisional), English, Students with Disabilities/Georgian Court University

***Ms. Borucki abstained.**

*Salary to be amended upon the completion of FRAA negotiations

7. Approval was given to amend the motion of April 9, 2018:

for the following staff members to take a leave of absence as follows:*

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Rieg	Lisa	FAD	Grade 1	Maternity	Disability	April 30, 2018-June 30, 2018
						FMLA	September 1, 2018-November 23, 2018

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Rieg	Lisa	FAD	Grade 1	Maternity/Medical	Disability	April 27, 2018-June 30, 2018
					Maternity	FMLA	September 1, 2018-November 23, 2018

***Mr. Walker abstained.**

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

8. Approval was given of the attached 2018-2019 employment contracts for the following staff members and departments:

1.	Maintenance Department
2.	Technology Department
3.	Student Data Manager

9. Approval was given to employ the following non-certified staff members for the 2018-2019 school year, as per the attached appendices.

Item	Staff	Appendix
1.	Cafeteria Aides	F
2.	Tenured Non-Certificated	G
3.	Non-Tenured Non-Certificated	H
4.	Non-Aligned Non-Certificated	I

All Staff – Additional Compensation

10. Approval was given to confirm the following staff members for extra compensation, during the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Connelly	Kathleen	JPC	Class Coverage-April 24, 2018	42 minutes	\$30.62/hr.
2.	Corson	Seth	JPC	Class Coverage-April 24, 2018	41 minutes	\$30.62/hr.
3.	Miller	Jeffrey	RFIS	Class Coverage-February 28, 2018	64 minutes	\$30.62/hr.

11. Approval was given to employ the following staff members for extra compensation, during the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
4.	Weil	Meredith	FAD	Chaperone - Spring Concert – 5/31/18	1.5	\$30.62/hr.
5.	*Wong	May	JPC	Chaperone	Varies per event	\$30.62/hr.

*Hershey Park Trip; June 1, 2018; maximum of 27 staff members hired – maximum of 6 hours
 *8th Grade Celebration; June 8, 2018; maximum of 17 staff members hired, maximum of 3.5 hours
 *8th Grade Promotion, June 22, 2018, maximum of 37 staff members hired – maximum of 3 hours

Substitutes

12. Approval was given to employ the following applicants as substitutes during the 2017-2018 school year, pending fingerprints and health exam, as follows:

Item	Last Name	First Name
1.	Beers	Candice
2.	Braun	Eleanor
3.	Brown-Biondo	Theresa
4.	Constantin	Ileana
5.	Hofacker	Audra
6.	Goldman	David
7.	Hilke	Michelle
8.	Ippolito	Rebekah
9.	Ishaq	Fareha
10.	Kay	Ann
11.	Knappe	Marla
12.	Lonesky	Sean
13.	Madovoy	Sarah
14.	Malgieri	Gary
15.	Neylon	Sharon
16.	Picchio	Matilde
17.	Williams	Gregory

Field Placement

13. Approval was given for the following student to complete university required observation hours during the 2017-2018 school year, pending health exam, as follows:

Item	Last Name	First Name	College	Loc.	Maximum Hours	Dates
1.	Tenerovich	Lindsay	Liberty University	BS	30	May 17, 2018 – May 25, 2018

Mr. Bart thanked the District for the Sub Fair. Dr. Ruberto commended Ms. Bruhn, Ms. Zullo and Ms. Hilgen for an excellent job.

Aye: Ms. Abbott Ms. Mitcheltree Nay: 0 **Abstain: Ms. Borucki #5-1,2 & 3(#265)**
 Ms. Borucki Mr. Walker **Mr. Walker #1,4,5(3&4) & 7**
 Dr. Copeland Mr. Bart
 Ms. Markowski

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting is May 22, 2018.

All Curriculum items were approved under one motion made by Ms. Borucki, seconded by Ms. Abbott.

1. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2017-2018 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	DeLorenzo	Kristin	RFIS	Prepare a workshop(s) for May 25 PD	3	\$33.78/hr.
2.	Galinak	Babette	RFIS	Prepare a workshop(s) for May 25 PD	3	\$33.78/hr.
3.	Gravett	Julie	BS	Prepare a workshop(s) for May 25 PD	3	\$33.78/hr.
4.	Kassick	Joseph	CH	Prepare a workshop(s) for May 25 PD	6	\$33.78/hr.
5.	Lango	Cori	BS	Prepare a workshop(s) for May 25 PD	3	\$33.78/hr.
6.	McDougald	Anne	BS	Prepare a workshop(s) for May 25 PD	3	\$33.78/hr.
7.	Mikalsen	Kathleen	BS	Prepare a workshop(s) for May 25 PD	3	\$33.78/hr.
8.	Rowe	Kari	BS	Prepare a workshop(s) for May 25 PD	3	\$33.78/hr.
9.	Smith	Robin	RFIS	Prepare a workshop(s) for May 25 PD	3	\$33.78/hr.
10.	Smits	Jennifer	RH	Prepare a workshop(s) for May 25 PD	3	\$33.78/hr.

2. Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2017-2018 school year.

Item	Donation	Value	Location	Funding Source
1.	Amazon Gift Card	\$275	BS	Artsonia
2.	Author Visit – Wendy Moss	\$2,500	BS	PTO
3.	Children’s Play	No cost	BS	Hunterdon Central High School Students
4.	Grade K Gardening Supplies	\$200	FAD	PTO
5.	Amazon Gift Card	\$25	FAD	PTO
6.	Walmart Gift Card	\$25	FAD	PTO
7.	School Spirit T-shirt	\$15	FAD	PTO
8.	Kindle	\$50	FAD	PTO
9.	Kona Ice Truck for Field Day	\$500	RH	PTO
10.	Kohl’s Gift Card	\$25	RH	PTO
11.	Walmart Gift Card	\$25	RH	PTO
12.	School Spirit T-shirt	\$15	RH	PTO
13.	Interactive Science Demonstration	No cost	RFIS	Mr. Rosen, Parent

- Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Bland	Daniel	NJTESOL Conference, New Brunswick, NJ	June 1, 2018	R,M,O	\$315
2.	Masessa	Mark	NJTESOL Conference, New Brunswick, NJ	June 1, 2018	R,M,O	\$315
3.	Ruberto	Johanna	NJTESOL Conference, New Brunswick, NJ	June 1, 2018	R,M,O	\$315

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

- Approval was given for Francis A. Desmares to dispose of the attached list of obsolete library books that are no longer useable and are not required as a trade-in or a replacement purchase.
- Approval was given to allow Carly Bergstrom, teacher at Robert Hunter and doctoral student at Gwynedd Mercy University, to conduct research related to her dissertation entitled, *Preferred Methods of Home-School Communication of Parents of English Language Learners*. This research will not involve any data collection from students or parents and has been approved by the University’s Institutional Review Board.

Aye: Ms. Abbott Ms. Mitcheltree Nay: 0 Abstain: 0
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Ms. Markowski

FACILITIES/OPERATIONS

The next meeting will be May 22, 2018.

All Facilities/Operations items were approved under one motion made by Mr. Walker, seconded by Ms. Borucki.

- Approval was given for the Flemington-Raritan Parks & Recreation Committee to hold a fireworks display at the Reading-Fleming Intermediate School on July 3, 2018 (rain date July 5, 2018).
- Approval was given to award Mechanical Preservation Associates, Inc., as the successful bidder for the Reading-Fleming Intermediate Schools Guidance Office HVAC Upgrades, as outlined on the attached resolution.
- Approval was given to award V&K Construction, Inc., as the successful bidder for the Reading-Fleming Intermediate School Bonnell Street Entrance Improvements, as outlined on the attached resolution.
- Approval was given to award Top Line Construction Corporation, as the successful bidder for the J.P. Case Middle School Site Improvements, as outlined on the attached resolution.
- Approval was given for the attached resolution, rejecting bids for the Copper Hill School Partial Reroof.

Aye: Ms. Abbott Ms. Mitcheltree Nay: 0 Abstain: 0
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Ms. Markowski

TRANSPORTATION

The next meeting will be May 9, 2018.

FINANCE

The next meeting will be May 24, 2018.

All Finance items were approved under one motion made by Dr. Copeland, seconded by Ms. Borucki.

1. Approval was given of the following resolution:

Resolution to adopt the final 2018-2019 budget

BE IT RESOLVED, that the final budget be approved for the 2018-2019 School Year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Expenditures		Revenue	
		Fund 10	
General Current Expense	\$58,696,853	Budgeted Fund Balance	\$ 1,531,499
Capital Outlay	\$ 1,116,556	Local Tax Levy	\$51,581,028
		Includes:	
		Banked Cap	\$415,660
Special Revenue Fund	\$ 798,449	Misc Revenue	\$ 245,000
		SEMI	\$ 49,406
Repayment of Debt	\$ 3,206,833	State Aid	\$ 6,406,476
		Fund 20	
		Est. Special Revenue	\$ 798,449
		Fund 40	
		Budgeted Fund Balance	\$ 7,825
		Local Tax Levy	\$ 3,078,116
		Debt Service Aid	\$ 120,892
Total Expenditures	\$63,818,691	Total Revenue	\$63,818,691

2. Approval was given to accept the below resolution:

Whereas, the district does not have any of the permitted cap adjustments available, and
 Whereas, the district has \$415,660 available in banked cap from the previous school year, and
 Whereas, the district has a need for the amount of \$415, 660 of the unused spending authority to be included in the base budget, and
 Whereas, the need will be completed by the end of the 2018-2019 school year and will not be deferred or incrementally completed over a longer period of time, and
 Now therefore, be it resolved, that the Board of Education requests \$415,660 in banked cap.

3. Approval was given of the 2018-2019 tax payment schedules for Raritan Township and Flemington Borough, as attached.

Aye: Ms. Abbott Ms. Mitcheltree Nay: 0 Abstain: 0
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Ms. Markowski

POLICY DEVELOPMENT

The next meeting will be May 22, 2018.

SPECIAL EDUCATION

All Special Services items were approved under one motion made by Ms. Abbott, seconded by Mr. Walker.

- Approval was given of the Hunterdon County ESC Bus Aide Agreement.
- Approval was given to begin services of the following Teacher Assistant contracted through the Hunterdon County Educational Services Commission, as per the contract during the 2017-2018 school year, as follows:

Item	Last Name	First Name	Loc.	Effective Date
1.	Fox	Amy	JPC	May 8, 2018

Aye: Ms. Abbott Ms. Mitcheltree Nay: 0 Abstain: 0
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Ms. Markowski

INFORMATION ITEMS

1. Drills to date for the 2017-2018 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/08	09/08	09/13	09/07	09/15	09/08
October	10/11	10/02	10/23	10/10	10/18	10/23
November	11/03	11/06	11/02	11/27	11/28	11/20
December	12/15	12/07	12/04	12/04	12/19	12/19
January	01/26	01/29	01/11	01/23	01/24	01/10
February	02/13	02/08	02/27	02/01	02/21	02/21
March	03/27	03/14	03/27	03/26	03/27	03/20
April	04/18	04/13	04/18	04/30	04/13	04/13
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/14	09/15	09/20	09/19	09/14	09/15
October	10/04	10/20	10/23	10/16	10/13	10/24
November	11/08	11/15	11/03	11/13	11/16	11/21
December	12/07	12/11	12/04	12/19	12/07	12/15
January	01/12	01/30	01/29	01/12	01/12	01/31
February	02/02	02/21	02/21	02/21	02/08	02/21
March	03/26	03/28	03/01	03/27	03/12	03/26
April	04/11	04/19	04/27	04/13	04/09	04/30

2. Suspensions for the month of April:

School	Infraction	# of Days
RFIS	Inappropriate physical contact with a staff member; insubordinate behavior	Two Days
JPC	Insubordination toward staff and administration	Two Days
JPC	Inappropriate physical contact with another student	Two Days
RH	Inappropriate/disrespectful behavior	One Day

3. Harassment, Intimidation & Bullying Investigations for the 2017-2018 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
BS	April 21-22, 2018	6	No	None

MISCELLANEOUS/ACTION ITEMS

All Miscellaneous/Action items were approved under one motion made by Ms. Mitcheltree, seconded by Ms. Borucki.

1. Approval was given to amend the February 12, 2018 motion:

for Hazard, Young, Attea & Associates to conduct background checks/executive due diligence services for two candidates not to exceed a cost of \$1,915 per candidate.

to read:

for Hazard, Young, Attea & Associates to conduct background checks/executive due diligence services for two candidates not to exceed a cost of \$1,950 per candidate.

2. Approval was given to accept the following donations for the 2017-2018 school year.

Item	Donation	Value	Funding Source
1.	Staff Breakfast on May 25, 2018	\$50	FREA
2.	Staff Breakfast on May 25, 2018	\$50	Dr. Ruberto
3.	Staff Breakfast on May 25, 2018	\$50	Barley Sheaf PTO
4.	Staff Breakfast on May 25, 2018	\$50	Robert Hunter PTO
5.	Staff Breakfast on May 25, 2018	\$50	Reading-Fleming Intermediate School PTO

3. Approval was given to accept the Harassment, Intimidation & Bullying Investigations presented on the April 23, 2018 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
CH	March 13, 2018	4	Yes	Remedial actions outlined in report
JPC	Several incidents throughout the year	13	No	None
BS	April 4, 2018	4	No	None
BS	Ongoing throughout the year	5	Yes	Remedial measures outlined in report

Aye: Ms. Abbott Ms. Mitcheltree Nay: 0 Abstain: 0
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Ms. Markowski

CORRESPONDENCE

Ms. Abbott noted two pieces of correspondence one regarding the Teacher Assistants and the other regarding security.

OLD BUSINESS

Mr. Bart thanked the Friends of Education for honoring Ms. Kolvites at the Hunterdon County Education Association.

NEW BUSINESS

Ms. Markowski noted the County Board Meeting is Wednesday night and the NJSBA is Friday night. Mr. Bart asked about the date of the Strategic Plan. Dr. Ruberto noted she will check. Mr. Bart requested the Board Policy Committee look into a live stream of the Board of Education meetings. Mr. Bart thanked the teachers and noted they are paramount to our children's education. Dr. Copeland asked about the contracts for vendors. Ms. Voorhees noted they all have a termination clause, usually 30 days. Mr. Walker noted that he asked this very same question back on May 8, 2017.

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Sherrill DeGenova, teacher, thanked the Board for approving the sidebar agreement on behalf of all Speech Teachers.

Kathy Scheffels, teacher, thanked the Board and Board leadership for the communication and support.

On the motion of Ms. Abbott, seconded by Ms. Markowski, the meeting was adjourned at 9:09 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2018 Board Meetings

May 29

June 11 & 25

July 23

August 27

September 10 & 24

October 8 & 22

November 12 & 26

December 17